

Pursuant to Article 83 paragraph 13 of the Statute of the University of Montenegro, the Senate of the University of Montenegro, at the session held on 4 September 2014, adopted the following:

## **RULES OF THE PROCESS OF ELECTION TO ACADEMIC AND SCIENTIFIC TITLES**

### **Article 1**

These rules shall regulate in more detail the process, method and conditions of appointing the commission for producing reports for the process of election to academic and scientific titles at the University of Montenegro (hereinafter: the University), the publication of reports, deadlines for the election process, as well as other issues related to the election process.

### **Article 2**

The process for election to an academic and scientific title shall begin with a public notification, unless otherwise regulated by special rules.

### **Article 3**

Along with the application for election to an academic and scientific title, the candidate is required to submit documentation in accordance with the Criteria for Election to Academic and Scientific Titles and the Instructions for Application of the Criteria for Election to Academic and Scientific Titles.

### **Article 4**

Applications for this competition are submitted to the Rectorate archive, within the deadline specified in the call.

Late and incomplete applications will be rejected and will not be taken into consideration.

Confirmation of the timeliness and completeness, and verification of the accordance of the submitted documentation with the Criteria for Election to Academic and Scientific Titles and with the Instructions for Application of the Criteria for Election to Academic and Scientific Titles are carried out by the Scientific Board of the Bulletin of the University of Montenegro.

The Scientific Board of the Bulletin of the University of Montenegro is formed by the rector and shall consist of five members, from different areas of science and arts.

Within 30 days of the day the call is concluded, the Scientific Board shall carry out an overview of the competition material and shall give its opinion, individually for each candidate, with a possible request for a correction of the classificational bibliography.

In the event of a request for a correction to the classificational bibliography, an opinion is delivered to the candidate, with an invitation to correct the deficiencies within 5 days. Upon the expiry of this period, the Scientific Board shall analyse the candidate's response and form its final opinion.

The opinion of the Scientific Board is an integral part of the competition material.

#### **Article 5**

After the conclusion of the competition, at the suggestion of the Council of the organisational unit (or organisational units, in the case of double majors), the Senate of the University shall appoint a commission of three reviewers for the consideration of the competition material and production of the report.

Two of the reviewers must have a title in the area in which the candidate is applying, but when election to the title of full professor, or scientific advisor, is concerned, one reviewer must be from another university. For interdisciplinary areas, the reviewers must be from all the appropriate areas, or organisational units of the University.

The reviewers produce a report according to the Criteria for Election to Academic and Scientific Titles and the Instructions for the Application of Criteria for Election to Academic and Scientific Titles.

#### **Article 6**

The University publicly shall advertise, in an appropriate manner, the form, time and place of holding the induction lecture of the candidate who is applying for the first time for election to an academic title.

The University shall publicly advertise, in an appropriate manner, the form, time and place of holding the inauguration lecture of the candidate who is being appointed to the academic title of full professor.

#### **Article 7**

The deadline for producing the reports is two months after the day the competition material is delivered to the reviewers.

The reviewers' reports are published in the Bulletin of the University of Montenegro and are placed on public view for 30 days.

If the reports and opinion on election from the reviewers are negative, the candidate has the right to, within the period specified in Article 7 paragraph 2 of these rules, submit an objection to the Council of the organisational unit of the University.

Interested members of the public may submit an objection within the same time period and in the same way as the candidate.

Upon the expiry of the period from paragraph 2 of the article, the Council of the organisational unit of the University (or organisational units, in the case of double majors) shall consider the objections and reports from the reviewers and establishes a suggestion which it delivers to the Senate of the University. If it determines that it is necessary, the Council of the organisational unit may return the reports to be amended, or may request additional explanations from the reviewers. In the event that there are objections, the Council, before deciding, must obtain the opinion of the Commission for Producing Reports.

### **Article 8**

Based on the opinion of the Scientific Board, the reports of the reviewers and the suggestion of the Council of the organisational unit of the University, the Senate of the University shall adopt a decision on the election to the appropriate academic or scientific title or a conclusion requesting additional clarification of certain relevant facts.

The decision of the Senate of the University is final.

### **Article 9**

If, after the election to academic or scientific title, it is proved that the scientific papers, on the basis of which the election was made, were plagiarised, or if the person with the academic or scientific title breaks the Code of Academic Ethics, a process is started for cancellation of the title.

The process from paragraph 1 of this Article is started by the Senate of the University on their its initiative or at the suggestion of the Council of the organisational unit of the University.

With the decree on starting the process, a commission is appointed consisting of at least five members, who cannot have a title lower than the title of the person against whom the process is started.

The commission shall examine the facts and submits to the Senate of the University a report with an assessment of how well-grounded it is to conduct the process for cancelling the title.

Before adopting the decision, the Senate of the University shall obtain the opinion of the Council of the organisational unit of the University.

The decision of the Senate of the University is final.

### **Article 10**

On the day these rules enter into force of, the Rules on the Process of Election to Academic Titles no. 834 of 20 April 2004 shall cease to be valid.

### **Article 11**

These rules shall enter into force on the day of adoption and will be published in the Bulletin of the University of Montenegro.

No: 08-1782

Podgorica, 4 September 2014

SENATE OF THE UNIVERSITY OF MONTENEGRO

Chairman,

Prof. Radmila Vojvodić